

Job Description: Associate Professor (Education)

Post title and post number	Associate Professor
College/Budget Centre	CoLES
School/Department	Psychology
Full time/Part time	Full Time
Duration of the Post	
Salary	Full G9 Range
Additional information	
Terms and Conditions	Academic Teaching Staff
Closing Date	September 24 th , 2024
Grade	9

Summary of Role

We are looking for creative, thoughtful and collaborative colleagues with a passion for delivering high-quality education and enhancing the student experience. This is an opportunity to join our growing Psychology team based in Dubai. We welcomed our first student cohort onto our undergraduate BSc programme in 2020 and by autumn 2024 we will be supporting well over 150 undergraduate students. We are also starting a new MSc in Mental Health in September 2024. To underpin this growth, we will grow our staff base, ideally from no later than early in 2025. We will consider applicants at grade 8 (assistant professor) and at grade 9 (associate professor).

While we will consider appropriately qualified applicants with expertise in any area of our discipline, applications from candidates with an appetite and aptitude for supporting undergraduate research methods teaching will be looked on favourably, as will applicants with expertise in mental health, neuroscience or human cognition and perception.

Our School has an excellent reputation for the knowledge and skills we develop in our graduates, and for research that answers important questions, stimulates new ideas, and makes a difference to individuals, communities, and societies. We are committed to working across our campuses to meet our linked education and research ambitions and to operate as one School on two sites.

Colleagues joining us will be expected to make a significant contribution to the advancement of teaching (policy, practice, standards) of Psychology, and to provide leadership in teaching and learning, and teaching innovation. Management and administration will involve coordinating and supporting activity on the Dubai campus with extensive collaboration and liaison back to our Edgbaston Campus and with colleagues in our School at both locations.

Across all of your activities we will expect exemplary academic citizenship, and a persistent emphasis on developing and maintaining generous, mutually respectful and supportive working relationships with all staff and students and ensuring the way you carry out your role impacts positively on how others can carry out theirs.

Main Duties / Responsibilities

Education

You will contribute across the range of teaching and learning activities:

- making a significant contribution to the pedagogical knowledge base of the subject that advances teaching through the enhancement of practice, the development of teaching resources and/or through practice-based research;
- leading on the management and the development of approaches to teaching and learning, including designing innovative approaches and supporting colleagues to use them in the subject area or institution;
- leading on curriculum design at module and programme level to ensure it is contemporary, inclusive, engaging and academically challenging;

- actively engaging students in curriculum design;
- making an impactful, high quality contribution to debates about education policy, methods and practices through internal and external publications, subject societies and conference activity;
- developing an external profile evidenced through engaging in external quality assurance activities related to teaching, eg. external examining and engaging with/supporting education in other institutions;
- where appropriate, playing an important and sustained role in the recruitment and admission of students;
- co-supervising doctoral students to completion;
- leading the development of teaching, learning and assessment policies and strategies;
- acting as an education mentor to colleagues in the School/Department/College or more widely;
- leading the development of new and appropriate approaches to learning and teaching.
- leading sustained high value impact in knowledge transfer and enterprise (including business engagement, public engagement) that enhances the student experience and/or or employability, and is of manifest benefit to learning and teaching in the College and the University
- undertaking own teaching, which will include teaching and examining courses at a range of levels, planning and reviewing own teaching approaches, developing programme proposals, supervision, marking and examining. You will ensure that your teaching practice is informed by discipline based research, through participating in the research culture of the School.

Management/administration

Lead activities in the Department/ School and represent the School on College/ University committees or working groups. Where appropriate to the discipline, this is likely to include some but not all of the responsibilities listed below.

- making an important contribution to the development and running of the Department or School, for example, leading activity on teaching assessment;
- leading a successful international engagement at School or College level;
- developing and managing staff and resources in support of major teaching activities
- making important contributions to the development of the Department's (and the University) learning and teaching strategy
- contributing significantly to the development and delivery of knowledge transfer, enterprise, business engagement and public engagement activities with sustained high value impact of manifest benefit to the College and the University in a teaching/education context;
- develops and implements a culture (including policies and procedures) that promotes Equality and values diversity and inclusion
- leading, serving on and assisting the work of committees and task and finish groups beyond School/Department, e.g., Senate, Council, University Education or Research Committee etc.;
- leading external committees, e.g., those associated with public/professional bodies or delivery of activities for an external body at an appropriate level, e.g., chairing sub committees associated with large elements of work;
- leading/project managing a team to devise and implement a new and/or revised process (e.g. new programme or a recruitment drive);
- making a sustained contribution to widening participation, schools outreach and/or public understanding of the discipline;
- contributing to administrative activities within the University (e.g. appeals panels, working groups).

Citizenship

- identifying wellbeing issues within the School/College/University and developing appropriate solutions to address these;
- taking collective ownership of challenges faced by the School or College and working with colleagues to develop solutions;
- mentoring and coaching of colleagues, particularly those in the early stages of their career.

Person Specification

- Normally, a higher Degree relevant to the discipline area (usually PhD) or equivalent qualifications.
- Demonstrated excellence in Learning and Teaching, and Management and administration.

Learning and teaching requirements

An excellent teaching profile and performance in terms of both impact and quality. Teaching quality demonstrated to be informed by an appropriate level of scholarship.

Evidence of success under the following headings.

- High national reputation for the development of teaching and learning excellence within the discipline
- Successful and sustained use of a range of appropriate teaching methods, and assessment strategies that promote high quality learning, including learning that is flexible, distinctive and current and stimulates learners' natural curiosity.
- Significant and sustained contribution to one or more of the following: strategic development of new programmes, approaches to learning, the development of learning resources.
- High quality and sustained contributions to fostering excellence in teaching activities more widely, i.e. in the Department/School or College and/or externally.
- Mentoring and expert advice which develops the skills of colleagues in teaching and in fostering learning
- Sustained high value impact knowledge transfer and enterprise that is of manifest benefit to the College and University.

Management and administration-related requirements

Demonstrated significant achievement in management and administration-related activities, which may include leadership of activities/initiatives. Evidence of success under the following headings.

- Successful and sustained performance in significant administrative/managerial role (s) (e.g. exams officer).
- Significant and sustained high quality innovative contributions to the management/administration of the Department/School/College or University.
 Successful and sustained contribution to the corporate life of the School/College/University, displaying willingness to contribute actively to committees, collaborative teaching and administrative tasks.
- Actively promotes equality and diversity to internal and external stakeholders.
- Able to use data to identify equality and diversity issues.
- Experience of developing interventions to address equality and diversity issues.