

Job Description: Assistant Professor (Education)

Post title and post number	Assistant Professor / Academic Tutor in Clinical Psychology
College/Budget Centre	LES / School of Psychology
School/Department	Psychology / Doctorate in Clinical Psychology
Full time/Part time	PT
Duration of the Post	Permanent
Salary	Grade 8 range
Additional information	N/A
Terms and Conditions	Academic Teaching Staff
Closing Date	8 th September 2024
Grade	8

Summary of Role

You will contribute to a range of education-related activities. In addition, you will be expected to demonstrate academic citizenship, developing and maintaining mutually respectful and supportive working relationships with all staff and students, and ensuring the way you carry out your role impacts positively on how others carry out theirs.

You will contribute to the full range of placement-related, teaching, research and administration duties on the Clinical Psychology Doctorate as well as, where appropriate, other courses delivered by the School of Psychology.

The Academic Tutor role on the ClinPsyD weighs more heavily towards the teaching, module organisation, marking and research supervision aspects of the ClinPsyD programme. Additionally, Academic Tutor post-holders will be involved in appraising trainees and take responsibility for developing and delivering specific aspects of training / teaching within the ClinPsyD to include the delivery of high-quality, research-intensive, inclusive teaching in their areas of specialty.

Teaching is likely to include a substantial contribution to: (a) the development, management, and leadership of module / sub-courses (including programme/module review), (b) delivery of teaching at postgraduate level; (c) marking of academic assignments; (d) enhancement of the student experience or employability; and (e) research supervision. The role will typically also involve developing and advising others, including: (a) providing expert advice to staff and students, and (b) developing and advising others on learning and teaching tasks, approaches, and methods.

Teaching focussed role-holders should advance the practice of teaching in their modules within the School, take a role in leading curriculum development, and play an important role in student academic and pastoral support. You will deliver excellent teaching that inspires students and is informed by discipline-based research and current clinical practice.

Management and administration are likely to involve contributions within the Centre for Applied Psychology/School by, for example, taking on a teaching-related administrative role (e.g., Year Tutor) and can also include leadership and management activity within the School. Such activity may also include making an important contribution to management/leadership (e.g., working groups) within the University, to include, for example, developing and making substantial contributions to knowledge transfer, enterprise, business engagement, public engagement, schools outreach, or similar activities that are of manifest benefit to the Department/School level or further within the University.

Main Duties / Responsibilities

Education

1. You will contribute across the range of teaching and learning activities:
 - contribute to leading curriculum development and/or renewal;
 - develop and manage approaches to teaching and learning that are best practice in the subject area or institution;
 - advise others on aspects of learning, teaching and assessment;
 - deliver (where appropriate to the discipline) specific professional programmes;
 - advance the practice of teaching in their modules and within the school, and play an important role in student academic support;
 - inform your teaching practice by discipline based research;
 - frequently update your subject expertise, and undertake personal professional development in teaching, including self-reflection on own teaching, using student and peer review feedback, to enhance own teaching and learning processes;
 - you may play an important role in the recruitment and admission of students; and co-supervise doctoral students to completion.

2. Using a variety of methods in teaching and advising individuals and groups of undergraduates, postgraduates, or CPD students, including (as appropriate):
 - teaching and examining courses at a range of levels;
 - planning and reviewing your own teaching approaches and encouraging others to do the same;
 - designing contemporary, inclusive, engaging and academically challenging curriculum content;
 - working collaboratively with colleagues to design and deliver teaching, learning and assessment;
 - using digital resources/environments effectively to support learning and assessment;
 - developing programme proposals and making substantial contributions to the design of teaching programmes more widely;
 - where appropriate, undertaking and developing the full range of responsibilities in relation to supervision, marking and examining;
 - developing and advising others on learning and teaching tasks and methods;
 - developing and making substantial contributions to knowledge transfer, enterprise, business engagement, public engagement activities or similar on own specialism that enhances the student experience or employability and which benefits the College and University;
 - devising and supervising projects, student dissertations and practical work.

Management/Administration

To contribute to Departmental /School administration. This may include:

- contributing to the administration/management of teaching across the Department/School;
- where appropriate, leading and managing a team to devise and implement a new and/or revised process (e.g. new programme or a recruitment drive);
- advising on personal development of colleagues and students;
- making a contribution to administrative activities within the University (e.g. appeals panels, working groups);
- managing enterprise, business development, and public engagement activities;
- developing and making substantial contributions to knowledge transfer, enterprise, business engagement, public engagement, widening participation, schools outreach;
- promoting equality, diversity and inclusion through monitoring and evaluation and actively challenging unacceptable behaviour.

Citizenship

Contributing to an inclusive working environment:

- pursuing your activities in a way that helps others to pursue their activities effectively and efficiently;
- demonstrating a willingness to be involved in a variety of activities supporting University life (e.g., participation in graduation, Departmental/School committees);
- demonstrating support for colleagues, such as sharing resources, providing advice;
- willingness to volunteer for one-off duties (such as supporting School, Institute, and Departmental projects);
- positively engaging in School strategic initiatives;
- proactive support and involvement in activities specifically contributing to a positive and inclusive community spirit across the School/College/University.

Person Specification

- A Professional Doctorate in Clinical or Counselling Psychology or equivalent qualification.
- Registration as a Practitioner Psychologist: clinical / counselling psychologist with the Health and Care Professions Council (HCPC).
- For psychologists with a secondary accreditation – evidence of accreditation with the appropriate body (e.g., BABCP, AFT).
- Proven ability to devise, advise on and manage learning for self and others.
- Skills and experience working in a clinical / counselling / applied area as a qualified Clinical or Counselling Psychologist.
- High-level written communication skills.
- High-level oral communication skills in both individual and group situations.
- Skills and experience in clinical supervision of trainee clinical / applied psychologists and / or research supervision or activity.

Teaching

- Teaching experience at higher education level (or in professional practice) and scholarship within subject specialism.
- Ability to design, deliver, assess and revise teaching programmes / workshops.
- Experience and demonstrated success in developing appropriate, inclusive, approaches to learning and teaching.
- Skills in managing, motivating, supervising, and mentoring others successfully at all levels, which should include, as appropriate to the professional background and training of the applicant, trainee clinical psychologists or other applied psychology trainees and/or students.
- Ability to support the integration of practice-based and academic learning.
- Skills in partnership working with internal and external stakeholders for job area.

Management Administration

- Ability to contribute to Programme/ School / Departmental management processes.
- Ability to assess and organise resources effectively.
- Understanding of and ability to contribute to broader management/administration processes.
- Experience of championing Equality, Diversity and Inclusion in own work area (e.g., clinical practice, teaching, supervision, research).
- Ability to monitor and evaluate the extent to which equality and diversity legislation, policies, procedures are applied.
- Ability to identify issues with the potential to impact on protected groups and take appropriate action.